



Admissions Policy

Date agreed by Governors	Summer 2021
Next Review	Summer 2022

Linked Documents
Newham Admissions Policy



The United Nations Convention on the Rights of the Child (UNCRC) articles which inform this policy are:

- Article 3: The best interest of the child must be top priority in all decisions and actions that affect children
- Article 12: Every child has the right to express their views, feelings and wishes in all matters affecting them, and to have their views considered and taken seriously.
- Article 28: Every child has the right to education. Discipline in schools must respect children’s dignity and their rights.
- Article 29: Education must develop every child’s personality, talents and abilities to the full. It must encourage the child’s respect for human rights, as well as respect for their parents, their own and other cultures, and their environment.
- Article 31: Every child has the right to relax, play and take part in a wide range of cultural and artistic activities.

School’s Purpose: To prepare pupils for lifelong success

School’s Vision: At Godwin Junior School we:

- Value everyone
- Instil a love of learning
- Seek and encourage talent
- Inspire resilient learners
- Open minds to develop responsible global citizens
- Nurture confident, articulate individuals

1. POLICY STATEMENT

At Godwin Junior School we follow Newham's Admission Policy. We endorse and support the LA's Inclusive Education policy and are committed to the admission of children with Special Educational Needs and Disabilities.

All relevant information, guidelines, policies and forms can be found on our school website under: school information/admissions and feeder schools

2. ADMISSION TO YEAR THREE

We admit children once a year, in September, into our Year 3 classes.

The majority of pupils admitted to Godwin will have attended Woodgrange Infant School. However, we admit children who have attended other schools, such as Odessa Infant School, or are newly arrived in the UK as per the LA Admission Criteria. We encourage these parents/carers to allow their child to make visits to the school before they are due to start.

We work closely with Woodgrange Infant School and Odessa Infant School in order to ensure a smooth transition for children. Year 2 parents/carers are invited to a meeting at Godwin during the summer term during which the Head Teacher and Year 3 leader inform parents/carers about the organisation and curriculum at Godwin and answer questions about their child's transition. In addition, parents/carers are usually offered the opportunity to tour the school. The children will visit at least twice and meet their new teachers.

Staff from Godwin, Woodgrange and Odessa have a series of meetings during which they share information about the academic, social and family background of the children transferring.

3. ADMISSION CRITERIA

Godwin Junior School currently admits 120 pupils per year to Year 3.

There is no automatic right of admission for children transferring from any other school; all admission applications have equal status as per the LA Admission Criteria.

The LA Admission Criteria is as follows:

1. Looked After Children and children who were looked after, but ceased to be so because they were adopted (or became subject to child arrangements or a Special Guardianship Order, including those who appear to the London Borough of Newham to have been in state care outside of England and ceased to be in state care as a result of being adopted.)
2. Children who have been assessed by Newham Council's Special Educational Needs Service as requiring a particular named school to meet their special educational needs and/or physical access. In addition, the child must be on the Special Educational Needs Code of Practice and be in receipt of 'high needs funding' and/ or have physical access difficulties.

3. Children who have a sibling on roll and are reasonably expected to still be on roll at the time of admission in the school.
4. Children whose parent/carer (with legal parental responsibility) is directly employed by the school.
5. Service children.
6. All other children, whether or not they live in Newham.

4. MID-PHASE ADMISSIONS

Parents must apply for a place at Godwin Junior School using the Newham Application Form. We do not maintain a waiting list at the school.

If our school has a vacancy in the appropriate year group, the place will be allocated by Newham using the admission criteria (above).

5. APPEALS

If a parent/carer is unable to obtain a place for their child at Godwin, they have the right to appeal. Appeals are made using the Newham Appeal Form and following the Newham policy for admission appeals.

Parents/Carers are able to access further information at:

- Newham Contact Centre on 020 8430 2000
- Pupil Services, Newham Dockside, 1000 Dockside Road, E16 2QU
- <https://www.newham.gov.uk/Pages/Services/Admissions-primary-school.aspx>
- Our school website: www.godwin.newham.sch.uk